

LAKE ASPHALT OF TRINIDAD AND TOBAGO (1978) LIMITED  
Annual Schedule of Planned Procurement Activities 2023-2024

No.	Tender Name	Description	UNSPSC Code	Proposed Date for Issue of Bidding Documents	Expected Delivery/Completion Date	Estimated Project Duration	Procurement Method	Standstill Period	Contract Type
<b>RAW MATERIAL INVENTORY</b>									
1	Purchase of Fibreboard/Hardboard/Packaging Material	Purchase of fibreboard material for the construction of drums	73111000	Nov-23	Mar-24		Open Bidding	10 days	Fixed Price
2	Purchase of Silicone Paper	Purchase of Packaging Materials	14110000	Mar-24		9 Months	Open Bidding	10 days	Fixed Price
3	Purchase of Claytone	Purchase of Raw Materials	12164600	Mar-24		9 Months	Open Bidding	10 days	Fixed Price
4	Purchase of White Spirits	Purchase of Raw Materials	73000000	Mar-24		9 Months	Open Bidding	10 days	Fixed Price
5	Purchase of Toluene	Purchase of Raw Materials	12352006	Mar-24		9 Months	Open Bidding	10 days	Fixed Price
6	Purchase of Emulsifier	Purchase of Raw Materials	41100000	Mar-24		9 Months	Open Bidding	10 days	Fixed Price
7	Purchase of Bitumen 60/70	Purchase of Raw Materials	30121504	Feb-24		9 Months	Open Bidding	10 days	Fixed Price
8	Purchase of Bitumen 180/200	Purchase of Raw Materials	30121504	Mar-24		9 Months	Open Bidding	10 days	Fixed Price
9	Purchase of Bitumen 160/220	Purchase of Raw Materials	30121504	Mar-24		9 Months	Open Bidding	10 days	Fixed Price
10	Purchase of Bitumen (All other Grades)	Purchase of Raw Materials	30121504	Mar-24		9 Months	Open Bidding	10 days	Fixed Price
11	Purchase of Emulsions (CRS, CSS)	Purchase of Raw Materials	30121604	Mar-24		9 Months	Open Bidding	10 days	Fixed Price
12	Purchase of Silica Flour	Purchase of Raw Materials	12352309	Mar-24		9 Months	Limited Bidding	10 days	Fixed Price
13	Purchase of Used Steel Drums	Purchase of Packaging Materials for Dried Asphalt/TLA	24000000	Feb-24		9 Months	Open Bidding	10 days	Fixed Price
14	Purchase of Other Packaging Materials	Prequalification of suppliers of cans, pails, buckets and other packaging materials for the company's paints and emulsions.	24000000	Mar-24			Open Bidding	10 days	Fixed Price
15	Purchase of Cold Reduced Steel	Purchase of Packaging Materials	11000000	Apr-24	Sep-24		Open Bidding	0	Fixed Price
<b>ROUTINE / RECURRENT PROCUREMENT</b>									
16	Acquisition of Safety Clothing & Boots	Purchase of apparel and boots for all employees ( all types of clothing)	46180000	Jan-24	Feb-24	3 Months	Open Bidding	10 days	Fixed Price
17	Acquisition of all other items of PPE	Purchase of all other items of PPE (helmets, goggles, gloves, ear plugs, etc)	46180000	Jan-24	Sep-24	9 Months	Open Bidding	10 days	Fixed Price
18	Acquisition of Estate Police Uniforms	Purchase of uniforms for estate police officers	53100000	Feb-24	Mar-24	1 Month	Open Bidding	10 days	Fixed Price
19	Purchase of Stationery	Purchase of all stationery (envelopes, staples, paper clips, pens, etc.)	14110000	Jan-24	Sep-24	9 Months	Framework Agreement	10 days	Framework Agreement
20	Graphic Design Services	Graphic Design Services	82120000	Jan-24		9 Months	Framework Agreement	10 days	Framework Agreement
21	Business form printing	Printing of all company forms	82121507	Jan-24		9 Months	Framework Agreement	10 days	Framework Agreement
22	Engagement of Contractors for Haulage Services	Engagement of Contractors for Haulage Services	24101502	Mar-24	Apr-24	3 Years	Open Bidding	10 days	Fixed Price
23	Purchase of Desktop Printers	Printers for all departments	43000000	Jan-24			Open Bidding	10 days	Fixed Price
24	Electrical Supplies	Prequalification of suppliers of electrical supplies	26000000	Jan-24		2 Years	Open Bidding	10 days	Fixed Price
25	Catering	Provision of Catering Services for Meetings and Events	90101600	As Required	Sep-24	N/A	RFQ	N/A	Fixed Price
26	Repair of Plant, Equipment and Machinery	Manufacturing equipment repair services	73152102	As Required	Sep-24	N/A	RFQ	N/A	Fixed Price
27	Repair of Motor Vehicles	Acquisition of parts for the repair of company owned vehicles	25170000	As Required	Sep-24	N/A	RFQ	N/A	Fixed Price

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28	Fleet Vehicle Lease Services	Prequalification of vendors for vehicle lease services	78000000	May-24		3 Years	Open Bidding	10 days	Fixed Price
29	Tanker Truck and trailer rental	Prequalification of vendors for truck and trailer services for the transport of raw materials and finished goods	78000000	May-24		1 Year	Open Bidding	10 days	Fixed Price
30	Lake Mining Services	Rental of Lake Mining Equipment with Operators	20000000	Mar-24			Open Bidding	15 days	Fixed Price
31	Cleaning and janitorial Supplies	Engagement of Janitorial Contractors for Plant Internal and External Areas	47000000	Sep-24	Nov-24	2 Years	Open Bidding	15 days	Framework Agreement
32	Water Distribution Services	Transport of Truck Borne Water to supplement supply	25000000	Mar-24			Open Bidding	15 days	Fixed Price
33	Supply of Bottled Water	Provision of bottled water throughout Plant and Administrative Offices	50202301	Mar-24			Open Bidding	15 days	Framework Agreement
34	Supply of Refreshments	Provision of refreshments including tea, juices, coffee, milk, sugar, etc.	50201700	Feb-24			Open Bidding	10 days	Framework Agreement
35	Bottled Water Dispensers and Accessories	Provision of bottled water dispensers throughout the Plant and Administrative Offices	48000000	Aug-24			Open Bidding	15 days	Fixed Price
36	Editorial and Design and Graphic and Fine Art Services	Newspaper publications, print advertising, broadcast advertising, promotional and printing, media placement.	82000000	Feb-24			Open Bidding	15 days	Framework Agreement
37	Janitorial Services	Building Cleaning Services	76000000	Sep-24			Open Bidding	15 days	Fixed Price
38	Diesel	Diesel for bitumen and vehicle operations	15000000	Jan-24	Sep-24		Open Bidding	15 days	Fixed Price
39	Gasoline	Gas / fuel for vehicles and equipment	15000000	Jan-24	Sep-24		Open Bidding	15 days	Fixed Price
40	Liquefied Petroleum Gas (LPG)	LPG for forklifts	15000000	Jan-24	Sep-24		Open Bidding	15 days	Fixed Price
41	Internet Service	Engagement of ISPs for Compound	81112101	Jan-24	Sep-24		Open Bidding	15 days	Fixed Price
42	Mobile Internet Services	Provision of mobile internet services	43233510	Jan-24	Sep-24		Open Bidding	15 days	Fixed Price
43	Mobile Phones	Provision of mobile phones to senior staff members	43191501	Jan-24	Sep-24		Open Bidding	15 days	Framework Agreement
44	Telecommunication Services	Landline Telephone Support Services	83000000	Feb-24	Sep-24		Open Bidding	15 days	Framework Agreement
45	Telecommunication Services	Mobile Telephone Support Services	81161704	Feb-24	Sep-24		Open Bidding	15 days	Framework Agreement
46	Communication PBX System	PBX / Switchboard - Data, Voice Equipment, Hosting, etc	43000000	Feb-24	Sep-24		Open Bidding	15 days	Framework Agreement
47	Software Licenses and Support	IT Software Licenses and Support	43000000	Jun-24	Sep-24		Open Bidding	15 days	Framework Agreement
48	IT Consumables	Equipment and Accessories	43000000	Mar-24	Sep-24		Open Bidding	15 days	Framework Agreement
49	Rental of Heavy Equipment	Rental of Backhoes, Lifts, Cranes, etc. as and when required	22000000	Feb-24	Sep-24		Open Bidding	15 days	Fixed Price
50	Pest Control Services	Fog Spraying Services, Termite Treatments, RCMA. Extermination and fumigation of compound	72000000	Feb-24	Mar-24		Open Bidding	15 days	Fixed Price
51	Customs Brokerage Services	For importation of miscellaneous items	78000000	Apr-24	Sep-24		Open Bidding	15 days	Fixed Price
52	Provision and Maintenance of Sanitary Bins	Rental and maintenance of Sanitary Waste Receptacles	47131703	Jun-24	Sep-24		Open Bidding	15 days	Fixed Price
53	Sludge Disposal	Cleaning and dumping of Sump material	76000000	Mar-24	Sep-24		Open Bidding	15 days	Fixed Price
54	Industrial Cleaning Services - Refuse Disposal	Dead Animal Disposal services throughout compound	76000000	Feb-24	Sep-24		Open Bidding	15 days	Fixed Price

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55	Landscaping and Maintenance Building and Facility	Facility maintenance	72102902	Feb-24	Sep-24		Open Bidding	15 days	Fixed Price
56	Supply of oxygen	Rental of cylinders and supply of oxygen for welding regulators (inclusive of medical grade)	40142204	Feb-24	Sep-24		Open Bidding	15 days	Fixed Price
57	Air Condition Units Acquisition	Purchase of Air condition Units (various sizes)	40000000	Feb-24	Sep-24		Open Bidding	15 days	Fixed Price
58	Air Condition Service	Service and Installation	72101511	Feb-24	Sep-24		Open Bidding	15 days	Fixed Price
59	Plumbing Fixtures	Prequalification of suppliers of plumbing supplies	30000000	Feb-24	Sep-24		Open Bidding	15 days	Fixed Price
60	Purchase of electronic components for plant, machinery and equipment	Prequalification of suppliers for the supply of electronic components for plant, machinery and equipment	32130000	Feb-24	Sep-24		Open Bidding	10 days	Fixed Price
61	Carpentry fittings and tools	Prequalification of suppliers of carpentry and roofing fittings and supplies	23000000	Feb-24	Sep-24		Open Bidding	15 days	Fixed Price
62	Insurance and Brokerage Services	RFP for all insurances - all risk, medical, health, life, property, boiler and machinery, cash in transit, inventory etc.	64000000	Jul-24	Sep-24	One Year	Open Bidding	15 days	Fixed Price
<b>PROJECTS</b>									
63	Demolition of a Segment of the Pellet Plant Facility	Demolition of a Segment of the Pellet Plant Facility	72140000	Nov-23	Feb-24		Open Bidding	10 days	Fixed Price
64	Construction of Lasco Blending Bins	Fabrication and welding of Steel bins for the Paint Plant	72154056	Oct-23	Feb-24	1 Month	Limited Bidding	10 days	Fixed Price
64	Design and development of Website	Website development	43232408	May-24	Jun-24		Open Bidding	10 days	Fixed Price
65	Paving of compound	Supply of hot mix and paving equipment to resurface areas throughout the compound	22101600	Feb-24	Mar-24		Open Bidding	10 days	Fixed Price
<b>CAPITAL ITEMS</b>									
66	Acquisition of Forklifts	Purchase of two 3.5 Tons forklifts	24101603	Dec-23	Jan-24	1 Month	Limited Bidding	0 days	Fixed Price
67	17 Ton Forklift	Bitumen Handling operations	24000000	Feb-24			Open Bidding	10 days	Fixed Price
68	Purchase of Twenty (20) Skeletal Trailers	Purchase of twenty 20-foot trailers for haulage operations	25000000	Feb-24	Jun-24	4 Months	Open Bidding	10 days	Fixed Price
69	Steam Plant Transformer 2.3kv - 480V	A critical electrical spare part for the purpose of maintaining production should there be a failure of the existing unit.	39000000	Mar-24	Jun-24		Open Bidding	10 days	Fixed Price
70	Conveyor System (Conveyor, Crusher, Feeder, Modification works)	To eliminate derailment and the reduction of maintenance costs on Trestle and Bull Joint	24000000	Mar-24	Aug-24		Open Bidding	15 days	Fixed Price
71	Diesel Engine Driven Fire Water Pump	The existing fire pumps are electrically driven and would become inoperable in the event of electrical failure.	46000000	Feb-24	Mar-24		Open Bidding	10 days	Fixed Price
72	20 Steam Coils	Fabrication of 20 Steam Coils for the Still Maintenance	30000000	May-24	Jul-24		Open Bidding	15 days	Fixed Price
73	Acquisition of 40 ft Container Offices	Procurement of two outfitted containers to house Production and Engineering Employees	78130000	Feb-24	Mar-24		Open Bidding	10 days	Fixed Price
74	Provision of Tendering and Procurement Software	Provision of Tendering and Procurement Software	43231503	Feb-24	Feb-24	Three Years	Single Source	0	Fixed Price
75	Purchase of a Disperser/Mixer	Purchase of Mixer/Disperser for the Paint Plant	23231900	Oct-23	Feb-25	One Year	Limited Bidding	10 days	Fixed Price
76	Information Technology Infrastructure Upgrade	Acquisition of IT equipment including Switches, Servers, Unlimited Power Supplies (UPS), etc.	43000000	Mar-24	Sep-24		Open Bidding	15 days	Fixed Price
77	Software Upgrade	1. ERP System (Microsoft Dynamics GP Upgrade to 2018) 2. Total Maintenance Authority (TMA) Upgrade	43000000	Apr-24			Single Source	0	Fixed Price
78	CCTV Surveillance System	Acquisition, Implementation and Maintenance of a Closed Circuit Television (CCTV) System throughout the facility.	46000000	Mar-24			Open Bidding	15 days	Fixed Price

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79	Communication - Wireless Radios	Wireless Radios / Receivers for use throughout the facility	52000000		Mar-24		Open Bidding	15 days	Fixed Price
80	Acquisition of Desktops and Laptops	Acquisition of Desktops and Laptops	43000000		Feb-24		Open Bidding	15 days	Fixed Price
81	Internet Security	Cyber Security - Enterprise Defence, Email protection, Computer and network security, etc.	81000000		Mar-24		Open Bidding	15 days	Fixed Price
82	Disaster Recovery Plan	Cloud Services and Offsite Backup (Mitigation and Disaster Recovery)	81000000		Jul-24		Open Bidding	15 days	Fixed Price
83	Construction of two Bitumen Storage Tanks	Construction of two Bitumen Storage Tanks to store bituminous products	24110000		Apr-24		Open Bidding	15 days	Fixed Price